

**U.S. Environmental Protection Agency
Freedom of Information Act
Payment Procedures**

CHECK/MONEY ORDER PAYMENT

Payment should be made in the form of a check or money order, payable to the U.S. Environmental Protection Agency. To ensure proper credit of your payment, please write the Freedom of Information Tracking Number (EPA-R10-2013-000#) on your payment and return your payment with a FOIA Invoice Copy of the bill to:

U.S. Environmental Protection Agency
FOIA and Miscellaneous Payments
Cincinnati Finance Center
P.O. Box 979078
St. Louis, MO 63197-9000

DEBIT AND CREDIT CARD PAYMENT OPTION AVAILABLE at www.pay.gov/paygov/
Enter "SFO 1.1" in the Search Public Forms field. Select EPA Miscellaneous Payment

NOTICE TO THE REQUESTOR

In accordance with U.S. Treasury and the Debt Collection Act (I TFM 6-8000), payment is due within 30 calendar days of the bill data. If the bill is not received within 30 days, interest at the rate of 1% will begin to accrue from the date of the bill through the date of payment. A late payment handling charge of \$15.00 will be imposed after 30 days with an additional charge of \$15.00 for each subsequent 30 day-period. A 6% per annum penalty will be applied on any principal amount not paid within 90 days of the due date.

In accordance to our Fee Schedule found at 40 C.F.R. § 2.107 of the Freedom of Information Act, your request has been categorized as:

_____ **COMMERCIAL USE REQUEST:** Requester charged for search time, review time, and duplication fees.

_____ **EDUCATIONAL & NON COMMERCIAL SCIENTIFIC INSTITUTIONS:**
Requester charged for duplication costs excluding first 100 pages.

_____ **REPRESENTATIVE OF THE NEWS MEDIA:** Requester charged for duplication fees excluding the first 100 pages.

_____ **ALL OTHER REQUEST:** Requester charged for search time and duplication fees excluding the first two hours of search time and the first 100 pages of duplication.